Voss Farms Elementary School
Parent and Family Involvement Policy
ESSA Section 1116
School Year 2026-2027

1. **Voss Farms Elementary School:** The school shall jointly develop, with, and distribute to the parents and family members of participating children, a written parent and family engagement policy, agreed upon by those parents, that outlines the means for fulfilling the requirements of sections 1116(c) through (f) of the ESSA. Parents shall be notified of the policy in a clear and uniform format and, to the extent possible, provided in a language they can understand. This policy shall be available to the local community and updated periodically to meet the evolving needs of parents and the school. Section 1116(b)(1) and (e)(5)

Mission:
To grow and learn together
Vision:
Each student is trained and prepared for the future.

The Parent and Family Engagement Policy (PFE) was reviewed and updated prior to and during our Title 1 meeting held on September 17, 2026.

Voss Farms collaborates with parents, families, and the community to take a collaborative approach to policy development, increase family involvement and communication, and improve student success.

The Parent and Family Involvement Policy is available and/or distributed through the Campus Improvement Plan, the district website, and the annual Title I Parents' Right to Know meetings, which will be held on September 17,2026. All interested parties can contribute to the decisions and policy of the Parent and Family Involvement Plan through the Campus Improvement Committee. These meetings are held a minimum of four times a year: on September 29, November 10, February 16, and May 11 during the 2026-2027 school year. The policy is translated for Spanish-speaking families. Translation services are provided for all Title I annual meetings and CIC meetings.

Contact Person for the PFE Policy: Erika Ibarra, Bilingual Dyslexia Teacher and Parent and Family Engagement Liaison, eibarra@nbisd.org

2. **Voss Farms Elementary School** will convene an annual meeting, at a convenient time, to which all parents of participating children will be invited and encouraged to attend, to inform parents about their school's participation under this section and to explain the requirements of this part, as well as the parents' right to be involved; Section 1116(c)(1).

Agenda:	Date:	Location:	Created by:	Invitation and notification shared by:
Annual Title Meeting	September 17, 2025 @ 4:15pm	VFE Cafeteria	Orphalinda Bazan(principal), and Erika Ibarra, PFE liaison	ParentSquare, website

3. **Voss Farms Elementary School** It will offer a flexible number of meetings, such as morning or afternoon meetings, and may provide, with funds awarded under this part, transportation, childcare, or home visits, to the extent such services relate to parental participation; Section 1116(c)(2)

Event:	Date:	Location:	Created by:	Invitation and Notifications through:
Annual Title Meeting	September 17, 2025 @ 4:15pm	VFE Cafeteria	Orphalinda Bazan, Principal Erika Ibarra,PFE Liaison	ParentSquare, website
Fall Family Learning Night	TBD	VFE	Erika Ibarra, Erika Ibarra,PFE Liaison	ParentSquare, social networks
Spring Family Learning Night	TBD	VFE	Erika Ibarra, Erika Ibarra,PFE Liaison	ParentSquare, social networks

Other Family Participation Activities include:

- PTA
- WatchDOGS
- Awards Ceremonies
- Parent Conferences
- Communication through ParentSquare
- Site-Based Decision-Making Committee
- Bingo night
- Meet the Teacher
- Open House
- October: Pumpkin Competition
- November: Turkey Feathers
- Thanksgiving Picnic
- Thanksgiving Food Drive
- Angel Tree
- Family Learning Night (twice a year)
- Fine Arts Night for (2nd & 3rd Grade)
- Field Day
- Valentine's Day Celebration
- Specials Night
- Dia del niño
- Grandparents' Day

All events are held at VFE and are advertised on social media and/or on ParentSquare.

4. **Voss Farms Elementary School** will involve parents in an organized, continuous, and timely manner in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school's parent and family involvement policy and the collaborative development of the school program plan under section 1114(b) (Campus Improvement Plan), except that if a school has an established process for involving parents in the collaborative planning and

design of school programs, the school may use that process, provided that such process includes adequate representation of the parents of participating children; Section 1116(c)(3).

Opportunities for parents and families to provide their input:

- CIC Committee Meetings
  - These meetings will take place, among other dates, on September 29, November 10, February 16, and May 11 during the 2026-2027 school year..
- Parent Surveys
- Parent Conferences
- ARD Meetings
- 504 Meetings
- LPAC Meetings
- PTA meetings
- WatchDOG Meetings
- Open House
- Meet the Teacher
- ParentSquare

5. **Voss Farms Elementary School** shall provide the parents of participating children— (A) timely information about the programs under this part; (B) a description and explanation of the curriculum used in the school, the forms of academic assessment employed to measure student progress and achievement levels of challenging state academic standards; and (C) if parents request it, opportunities for regular meetings to formulate suggestions and participate, as appropriate, in decisions related to their children's education, and respond to such suggestions as soon as practically possible; Section 1116(c)(4).

<u>Information for Parents via:</u>

- Messages from the Principal via ParentSquare
- Weekly Teachers' Newsletters
- Canvas/Seesaw/Google Classroom
- District Website
- Social networks
- Parent's Guide (English)
- Parents' Guide (Spanish)

6. If the school program plan (Campus Improvement Plan, CIP) under section 1114(b) is not satisfactory to the parents of participating children, the parents' comments on the plan should be submitted when the school makes it available to the local education agency. Section 1116(c)(5).

   The Campus Improvement Plan can be found on the NBISD website. Title I funding is used to increase support for teachers and students, as well as improve access to resources in literacy, mathematics, and other supplemental resources.

If the school program plan under section 1114(b) is not satisfactory, requests and comments from parents regarding the plan should be sent to Erika Ibarra, Bilingual Dyslexia Teacher and Family Engagement Liaison, at eibarra@nbisd.org or to Orphalinda Bazan, Principal, at orphalindabazan@nbisd.org.

7. To ensure effective parental involvement and support a partnership between the school involved, parents, and the community to enhance student academic achievement, it shall: Section 1116(e).

    1. (i) Provide assistance to the parents of children served by the school, as appropriate, to understand issues such as challenging state academic standards, state and local academic assessments, the requirements of this part and how to monitor a child's progress and work with educators to improve their children's performance; Section 1116(e)(1).

        i. The CIP is explained to all interested parties at the CIC's beginning and end-of-year meetings, and any comments are given directly to the director at that time.
            - CIC meetings (the CIP plan is reviewed)
            - Parent conferences
            - Access to the online gradebook
            - ParentSquare
            - Website
            - Weekly Teachers' Bulletins

    2. (ii) Provide materials and training to help parents work with their children to improve their performance, such as literacy training and use of technology (including education on the harms of copyright piracy), as appropriate, to encourage parental involvement; Section 1116(e)(2).

        i. List of resources and actions provided to assist parents:
            - Online Resources Shared via the Website
            - Student Services Resources
            - Communities in Schools
            - Dyslexia Parent Information Meeting
            - GT (Talent and Giftedness) Parent Information Meeting
            - SPED/504 Parent Meeting

    3. (iii) Educate teachers, specialized instructional support staff, principals and other school leaders, and staff in general, with the assistance of parents, on the value and usefulness of parent contributions, and on how to approach, communicate and work with parents as equal partners, implement and coordinate parent programs, and build parent-school links; Section 1116(e)(3).

        i. Training on the Importance of Parents for Staff in August 2026
        ii. Special Events Committee
        iii. CIC meetings
        iv. Surveys
        v. Conferences

    4. (iv) To the extent possible and appropriate, coordinate and integrate parent involvement programs and activities with other federal, state, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents to participate more fully in their children's education; Section 1116(e)(4).

i. Communities in Schools

5. (v) provide additional reasonable support for parental involvement activities that parents may request. Section 1116(e)(14).

    i. Communities in Schools

Although the ESSA law does not require that the School's Parent and Family Involvement Policy be approved by the school board, the Local Education Agency (LEA) may require board adoption. Consult their "policy on policies" and follow the most restrictive requirement.