# 2027 New Braunfels ISD Education Foundation Grant Application
# Submission Deadline: March 19, 2027

***The New Braunfels ISD Education foundation provides resources to inspire learning, enrich teaching, and enhance opportunities for the teachers and students of NBISD.***

The Foundation considers requests for grants from persons who demonstrate that grant money can be used for programs, activities, or materials that promote the purposes of the Foundation. The Foundation provides funds not available through the District's normal operating budget for programs and activities. The Foundation seeks to encourage all students to work to their highest potential, to encourage and recognize innovative staff efforts, to promote the creation of new educational projects and to involve the community in assuring a quality education for our students.

## Grant Criteria

- Grant funds will be disbursed to meet the Foundation's mission.
- Funding for awarded grants shall be made available beginning August 2, 2027, for use during the 2027–2028 school year. Expenditures or purchases made prior to this date shall not be eligible for reimbursement or funding by the Education Foundation.
- All grants must be fully operational in the **2027-2028** school year. The NBISD Education Foundation reserves the right to rescind funds if the provision is not met prior to October 31, 2027.
- Grants are awarded to a particular applicant and their respective campus. If a grant recipient transfers to a different campus within the District in the year immediately following his/her application, the Education Foundation Grant Committee will review and determine if the grant will follow the applicant.
- If a grant recipient leaves the District prior to the grant being funded by the Foundation, that grant will generally not be awarded. However, the Foundation reserves the right, but not the obligation, to award and fund these types of grants, if it receives a written request from the relevant campus administrator within 30 days of the start of school.
- Grant recipients will use awards for the defined purposes, including grade level and/or content area, in grant.
- Grant recipients must be employees of the District.
- Grants are limited to **$7,500 and may not include shipping/handling/freight, or tax.**
- Continued annual funding for an approved grant is not guaranteed.
- Grant funding may not be used to purchase books due to the additional review, approval, and compliance requirements associated with Texas Senate Bill 13 (SB 13).
- Grants will not be allowed for travel related to field trips, teacher salaries, or professional development.
- Grants that leverage other sources of funding are preferred.
- **If applying for technology** related hardware (including iPods, printers, iPads, cameras, SMART Boards/Mimios, Elmos, and the like) and software, a signature from the NBISD Technology Department is required. **Please contact Leah Gomez 830-643-5724 for quotes and details.**
- Recipients will be required to fill out a grant evaluation at the conclusion of the grantee award period. Due no later than the end of the school year the grant is funded and operational, ie. May 2028.
- All items purchased become property of your current campus and the district. When possible they should be bar-coded per district policy.

***Completed online applications must be submitted electronically to the NBISD Education Foundation by 11:59p.m. on March 19, 2027. A hard copy of the cover sheet must be delivered to the NBISD Education Foundation at 1000 N. Walnut, New Braunfels, 78130 by 4:00pm on March 19, 2027.***

***<u>This cover sheet is an absolute requirement for grant consideration.</u>***

**Application Review**
A committee appointed by the Education Foundation's Board of Directors will review the application, request additional materials if needed, and make a recommendation to the Board. The Board may waive any requirements of its grant criteria and/or impose additional requirements.

The New Braunfels ISD Education Foundation provides resources to ***inspire*** learning, ***enrich*** teaching, and ***enhance*** opportunities for all students in the New Braunfels School District.

The goals are:

- Encouraging all students to reach their highest potential
- Encouraging exemplary teaching and recognizing staff efforts
- Promoting the creation of new educational projects and programs
- Involving the community to assure a quality education for the leaders and works of tomorrow

The New Braunfels ISD Education Foundation seeks to award grants for exceptional projects and programs proposed by New Braunfels ISD educators.


**New Braunfels Independent School District Education Foundation Board of Directors**

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New Braunfels ISD Education Foundation
1000 N. Walnut
New Braunfels, TX 78130

Phone: 830-708-9746 Email: nbisdedfoundation@gmail.com


Last revised on 10/9/26

# Tips for a Successful Application

**Consider attending one of the NBISD Education Foundation Grant Workshop's.**
**Please check the NBISD Education Foundation website for dates, times, and more information on when Grant Workshop's are offered.**

***Budget (10 points):***

- Limited to $7,500 and may not include shipping or tax.
- Consider the extent to which all expenditures are pertinent to and appropriate for the objectives/activities stated and number of students served.
- All technology must be pre-approved through Matt Jones/Technology Department prior to submitting.

***Needs Assessment and Target Population (15 points):***

- Describe the area of student achievement you wish to address and give any data that supports the need. Please include how this grant addresses district and campus goals.
- Keep the statement simple and straightforward.
- Show how project relates to the District/Campus Action Plan(s).
- Define who will be the recipient of the grant.
- Use specifics. For example, provide the number of students, subpopulations, etc. when possible.

***Goal and Objectives (15 points):***

- Define the goal of the grant based on the defined needs. This is your solution to the identified need/problem.
- List objectives to meet the goal of your grant.
- Objectives should be specific and measurable.
- Limit the number of objectives.
- Imply or state the evaluation in the statement of objectives.
- Be specific.

***Project Design (15 points):***

- Describe the problem or issue addressed.
- Show how the project supports the purpose.
- List steps to be followed in project implementation.
- Relate project to need, grant goal and objectives.
- Be specific.
- Refrain from using education acronyms, etc. when possible.
- Describe how your project is supplemental in nature – outside the realm of local campus/district funding.

***Evaluation (10 points):***

- Relate to stated objectives, including measures.
- Indicate how you will know whether the project was successful.

***Program Sustainability and Other Funding Sought or Grant Partners (15 points):***

- Define how the grant will be sustained after funding ceases.
- Address maintenance of equipment and software/contract renewals when applicable.
- If this is a one-time purchase, please indicate as so.
- Are there others who will participate in this project? (PTA, Rotary Club, Lion's Club, Habitat for Humanity) What will their roles be?
- Will other funding sources be used to complete/sustain this project (campus, department funds, etc.)?

***Application Clarity (5 points):***

- Application is written in a clear well communicated manner.
- Application follows instructions.

***Adherence to Foundation Goals (15 points):***

- Encourages all students to reach their highest potential.
- Encourages exemplary teaching and recognizing staff efforts.
- Promotes the creation of new educational projects and programs.
- Assures a quality education for the leaders and works of tomorrow.

***District Strategic Plan:***

- States and shows how grant aligns with one of the District's Strategic Plan Pillars

***Profile of a Learner:***

- Identifies and explains how the grant will support the development of one or more of the five traits outlined in the District's Profile of a Learner.

***Points to Remember:***

- Do not use your name or the name of your campus in the application.
- Grants are to be used to fund projects that are not funded through the school or district.
- Grants cannot be used to fund teacher training or travel.
- Grants cannot be used to fund books.
- Shipping/Handling/Freight costs and taxes are not covered with grant funds.
- When creating your budget, research carefully and be realistic.
- All items purchased become property of your current campus and the district. When possible they should be bar-coded per district policy.
- Grant funds become available at the beginning of August each year for use during the school year in which the grant is to be fully implemented. Expenditures or purchases made prior to this date are not eligible for funding or reimbursement by the Education Foundation.

# 2026/2027 Timeline

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| Week of Oct. 12, 2026 | New Braunfels ISD Education Foundation Grant Application Opens |
| November 4, 2026 | Grant Workshop #1: NBISD Administration Center, 4:30pm |
| Late February/ Early March 2027 | Grant Workshop #2: Date and Time TBD; NBISD Administration Center |
| March 19, 2027 | Grant Cover Sheet Due to New Braunfels ISD Administration Center by 4:00 P.M.<br>Must include approvals from Principals and Technology (if applicable)<br>Grant Online Application Due by 11:59pm |
| Late April 2027 | NBISD Education Foundation Board of Directors Meeting |
| May 6 & 7, 2027 | NBISD Education Foundation Surprise Accolade Parade |