2026-2027 NBISD DAEP Policies/Procedures

DAEP

Disciplinary Alternative Education Program

240 N. Central Ave
830-627-6402 (main)
830-627-6406 (Kuhrt)
ckuhrt@nbisd.org
Office Hours: 7:45 - 4:15

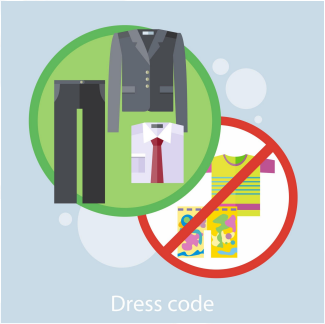
DAEP Placement

- Assignment to DAEP is done by the home campus
- DAEP placements are either mandatory (required by TEC) or discretionary
- Examples of mandatory (assaults, drug possession, terroristic threats)
- Examples of discretionary (fighting, persistent misbehavior)
- The amount of time a student is assigned depends on the severity of the offense and previous discipline
- DAEP placements are affected by behavior, academics and attendance and are at the discretion of the DAEP administrator; placements can be adjusted.

Intake

- Prior to placement at DAEP you must schedule an ***in person*** intake meeting with Mr. Kuhrt, the DAEP Campus Administrator
- This meeting is required before your student is allowed to start at DAEP; students dropped off at DAEP without this meeting will be sent home
- Intake meetings are typically scheduled during the home campus DAEP conference
- If needed Call 830-627-6406 or email ckuhrt@nbisd.org to schedule this meeting
- Meetings will take 30 to 45 minutes
- DAEP Parent/Student Har eviewed and acknowledgements signe

Dress Code



- Dress code is enforced
- Students must wear khaki pants
- Students may wear black, grey or dark blue shirts
- No graphics, pockets or hoods allowed on shirts
- Must be in dress code (e.g, no crop tops, tank tops, etc.)
- Closed toed shoes
- No jackets or hoodies allowed; may wear them to school, but will take them off and turn them in during check in
- No sagging
- No solid red or blue shoes
- No drug references on clothing

Dress Code- Jewelry/Makeup

- Ear piercings and facial piercings are allowed
- Student may wear a non decorative stud (clear or metal)
- No other jewelry is allowed (e.g., bracelets, necklaces, rings, etc.)
- No watches
- No friendship bracelets
- No fake eyelashes
- No fake finger nails
- Students may wear modest skin toned makeup
- Students bringing non-allowable jewelry will have items confiscated and a parent must pick up
- Students wearing non-allowable make up will be allowed to remove it

DRESS CODE

Dress Code- Allowed

Dress Code- Not Allowed

Check in

- Check in will start at 7:45 am
- Students will be dropped off and enter building at cafeteria doors on Commerce Street
- No loitering on the campus when dropped off
- Students will not be allowed in the building out of dress code
- Students will turn in allowable items when they enter the building
- Allowable items include cell phones powered off, keys, lunch money and wallets
- Students will comply with administrative search
- Students who refuse the search will not be allowed to remain in school

Administrative Search

- All students will be searched
- All students are subject to be searched given reasonable suspicion they are in possession of prohibited items throughout the school day
- All student vehicles are subject to search given reasonable suspicion they contain prohibited items
- Students will pull out pockets, run thumbs through waist bands, remove shoes and lift pant legs or sleeves if asked
- A metal detector will be used

Meals

- Breakfast and lunch are served daily in the cafeteria.
- Students arriving after 8 am will not receive breakfast
- No outside food or beverage
- Student may bring sealed water bottle or empty water bottle (e.g, hydroflask)
- Free and Reduced Lunch: You may apply online (**English** or **Spanish**) or by picking up an application at your child's campus or the Child Nutrition office at 566 Butcher Street, New Braunfels, TX 78130. Please return paper applications to the Child Nutrition office.
- You may add money to your students account here: **MySchoolBucks**

Curriculum/Grades

- Students will remain in all assigned courses while at DAEP
- Students will work in APEX or through Canvas if their course is not offered in APEX; CTE courses are sometimes offered through ICEV
- Grades will be sent to the home campus teacher
- STAAR and other state and district testing is done while at DAEP

Behavior Management System

- Students at DAEP are on a point system
- They are scored on “RISE” (Respect, Responsible, Integrity, Safety and Engagement)
- Students must score at least 30 of 40 points each day to earn credit for a day served
- If students do not earn their day, they will receive a 30 minute after school detention the following day
- Students refusing detention will lose credit for the day they refused and earn an additional detention
- As students progress through their point card they move up levels where they can receive or request additional priveleges

Early Release

- Students scoring 200 or more points for 5 consecutive days earn a day off their placement
- Students may also earn a day off their placement for completing a credit recovery course
- Example: Michael received a 30 day placement for fighting. He came to DAEP everyday and earned all his points. He earned 5 days off for good behavior and attendance and finished 2 credit recovery courses. Michael only served 23 days.
- Early release days can be taken away for behavior by Mr. Kuhrt. Early release days will be taken prior to adding time to a placement.
- Students on a 2nd drug placement may earn time off through participation in a program with RecoveryWerks.

Services Available at DAEP

- All academic or behavior interventions are based on need
- Students receiving services through 504/SPED/etc. will continue to receive such services at DAEP
- RecoveryWerks provides substance abuse counseling to participating students on substance abuse related placements
- Students will participate in Restorative Circles to develop problem solving skills and to encourage community building
- Students have access to the school counselor and school nurse as needed and if not objected to by parent/guardians
- Outside service providers (e.g., probation, case workers, etc.) often provide services to their students at DAEP

Discipline while at DAEP

While at DAEP students are required to follow all program policies and procedures. Mr. Kuhrt may use the following to change behavior:

- Student conference
- Parent conference
- ISS or OSS
- Removal of Early Release Days
- Extending of DAEP Placement

It is our goal to get every student back to their home campus on time or early. However, we strive to reduce recidivism and will not send students back who struggle with discipline while at DAEP. Serious misbehavior while at DAEP can result in recommendation for JJAEP or expulsion.

Non-Negotiable Behaviors

The following behaviors will not be tolerated and will result in student being suspended from DAEP. Multiple instances of these behaviors may result in additional time added to placement:

- Refusing to stay in designated areas
- Refusing to comply with dress code
- Refusing the administrative search
- Calling teachers and staff names
- Sleeping and not completing school work
- Bringing contraband in the building
- Physical aggression of any kind

All behaviors that would result in a DAEP placement may result in additional time being added while at DAEP. Student Code of Conduct applies while at DAEP.

Return to Home Campus

- Home campus administration and parent/guardian will be notified of return to campus
- Parent/guardian is required to bring student to front office
- Unaccompanied students will not be permitted to return to campus
- Home campus has 5 school days to complete transition plan
- Final transition grades will be sent by DAEP to home campus teachers
- Students may not return to campus during STAAR testing or exams even if done with DAEP days

DAEP Contacts

Phone Numbers

- Main 830-627-6402
- Craig Kuhrt, DAEP Campus Administrator 830-627-6406

Staff

- Billie Castillo, DAEP Math and Science bcastillo@nbisd.org
- Stacy Burrow, SPED sburrow@nbisd.org
- Jill Golla, ELA and Social Studies jgolla@nbisd.org
- Glynnis Akin, CTE and Electives glynnisakin@nbisd.org
- Desirae Mitchell, IA dmitchell@nbisd.org
- Charlize Paulette, IA charlizepaulette@nbisd.org
- Rosemary Guevara, IA rosemaryguevara@nbisd.org
- Craig Kuhrt, DAEP Campus Admin, ckuhrt@nbisd.org