



Home of the New Braunfels Unicorns!

NEW BRAUNFELS INDEPENDENT SCHOOL DISTRICT

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New Braunfels ISD School Health Advisory Council Bylaws

Article I Identity and Accountability

1.1 Name

The name of this organization shall be New Braunfels Independent School District (NBISD) School Health Advisory Council, and may be referred to by SHAC.

1.2 Accountability

The NBISD Board of Trustees shall determine the reporting accountability for the SHAC.

Article II Purpose and Statutory Authority

2.1 Purpose

The purpose of a school health advisory council is to assist the district in ensuring that local community values are reflected in the district's health education instruction. The district shall establish procedures for providing the required physical activity that must consider the health-related education needs of the student and the recommendations of School Health Advisory Council. The school district must consider the recommendations of the School Health Advisory Council before changing the district's health education curriculum or instruction.

2.2 Statutory Authority under Which the Council Is Established

The School Health Advisory Council is established by the NBISD board of trustees in compliance with *Texas Education Code § 28.004*.

Article III. Membership

3.1 Composition

- A. The board of trustees shall appoint members to the School Health Advisory Council. A majority of the members must be persons who are parents of students enrolled in the district and who are not employed by the district.
- B. The Superintendent of Schools shall designate a non-voting administrative liaison. The primary responsibility of the Administrative Liaison will be to facilitate the smooth and timely flow of accurate information between NBISD and the SHAC.

3.2 Voting Rights

- A. All members present shall have a right to vote.

Article IV Meetings

4.1 Frequency date and location

A. Meetings will be held during the school year, dates, times, and locations will be flexible to accommodate community and campus events.

4.2 Meeting Notification

A. Notice of each meeting shall be posted on the Internet website of the school district.

4.3 Meeting Minutes

A. The Secretary shall prepare and keep minutes or make a tape recording of each meeting.

4.4 Open Meetings

A. Every regular, special, or called meeting of the SHAC shall be open to the public, except as provided by Texas Government Code §551.

Article V Officers

5.1 The SHAC members shall elect the following Officers:

- A. Chair
- B. Co-chair
- C. Secretary

5.2 The SHAC shall be governed by an Executive Committee

A. The Executive Committee shall consist of the Officers, the immediate past Chair, and the chairs of all active standing committees.

5.3 Rules

A. The Executive Committee may adopt rules to carry out the functions of the council. The rules shall not conflict with rules relating policies or regulations adopted by New Braunfels ISD.

Article VI Voting Procedures

6.1 Voting process

A. Action on motions shall be determined by a simple majority vote of those present when the vote is taken.

Article VII Committees

7.1 The Chair has authority to establish advisory committees and to appoint the membership of advisory committees. The Chair may establish an advisory committee based on state or federal law or State Board of Education recommendation or as the Chair deems expedient.

Article VIII Communications

8.1 Any regular procedure for informing the community shall be determined by the Executive Committee and may include articles in the NBISD Newsletter, posting of information and notices in

the community, and information distributed through campus resources.

Article IX Adoption and Amendment of Bylaws

9.1 Adoption

- A. These bylaws shall become effective and binding upon the SHAC immediately upon their adoption.
- B. A two-thirds majority vote of Executive Committee shall be required for adoption of these bylaws.

9.2 Amendment

- A. These bylaws may be rescinded or amended at any regular meeting of the SHAC upon recommendation of the Executive Committee.
- B. Notice of proposed amendment shall be included in the agenda for the meeting when the vote shall take place.
- C. A simple majority vote of the members present shall be required for such action.

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CERTIFICATION

The undersigned Chair of the New Braunfels Independent School District School Health Advisory Council does hereby certify that the preceding is a full, true, and correct copy of the bylaws adopted by the New Braunfels Independent School District School Health Advisory Council in New Braunfels, Texas on 4/1/15.

Dated: 4/1/15

Signature: Karen S. Schwind BSN RN NCSN
Karen S. Schwind BSN RN NCSN
NBISD Health Services Coordinator